



124 Bush Road, North Harbour Industrial Estate, Albany,  
Auckland 0632, New Zealand  
PO Box 100 211, N.S.M.C., Auckland 0745, New Zealand  
Ph 09 415 6338 | Fax 09 415 6339  
sales@glasscorp.co.nz | www.glasscorp.co.nz

## Account Application Instructions

Thank you for your request to become a customer of Glasscorp. To apply for an account with us, the following application form must be completed.

To ensure the account is set up as quickly as possible, please be aware of the following requirements;

- All relevant fields are completed
- Three (3) trade references are provided (Credit Account only)
- The Terms & Conditions of Trade pages are initialled to acknowledge they have been sighted
- Acceptance of the Terms & Conditions of Trade must be signed

Please scan and email the completed form to: [accountapplication@glasscorp.co.nz](mailto:accountapplication@glasscorp.co.nz)

or post to: Glasscorp Ltd  
PO Box 100 211  
North Shore Mail Centre  
Auckland 0745

- Application for CREDIT account
- Application for CASH account

**CUSTOMER DETAILS** (please print clearly)

**Type** (please circle): *Company / Sole Trader / Partnership / Trust / Other*: \_\_\_\_\_

**Company Name** (if applicable): \_\_\_\_\_

**Trading Name:** \_\_\_\_\_

**Company Number:** \_\_\_\_\_

**Sole Trader - Owner's Name** (First / Middle / Last): \_\_\_\_\_

**Sole Trader - Owner's Date of Birth** (dd / mm / yy): \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

**Delivery Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Manager**

Name: \_\_\_\_\_  
 Mobile: \_\_\_\_\_  
 Email: \_\_\_\_\_

**To Receive Product Technical & Promo Information**

Name: \_\_\_\_\_  
 Mobile: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Purchasing Officer**

Name: \_\_\_\_\_  
 Mobile: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Statement & Invoices**

Name: \_\_\_\_\_  
 Mobile: \_\_\_\_\_  
 Email: \_\_\_\_\_

**What Industry Sectors Are You In?** (select all that apply)

- |   |   |
|---|---|
| 1 <input type="checkbox"/> Fabricator                               | 9 <input type="checkbox"/> Timber Joinery   |
| 2 <input type="checkbox"/> Window Installation                      | 10 <input type="checkbox"/> Kitchens, Bathrooms, Stone Benchtops                      |
| 3 <input type="checkbox"/> Flat Glass                               | 11 <input type="checkbox"/> Marine  |
| 4 <input type="checkbox"/> Façade Manufacturer / Structural Glazing | 12 <input type="checkbox"/> Aluminium Composite Panels, Aluminium Flashings & Louvres |
| 5 <input type="checkbox"/> Auto Glass                               | 13 <input type="checkbox"/> Construction – Residential and/or Commercial              |
| 6 <input type="checkbox"/> Retrofit Double Glazing                  | 14 <input type="checkbox"/> Hardware Supplies / Retailers                             |
| 7 <input type="checkbox"/> Thermawood                               | 15 <input type="checkbox"/> Other: _____  |
| 8 <input type="checkbox"/> IGU Manufacturer, Glass Processing       |   |

**Period of Current Ownership of Business / Company:** \_\_\_\_\_ years \_\_\_\_\_ months

**Trade References:** (Credit Account only)

1. \_\_\_\_\_ Phone: \_\_\_\_\_  
2. \_\_\_\_\_ Phone: \_\_\_\_\_  
3. \_\_\_\_\_ Phone: \_\_\_\_\_

**Estimated total monthly credit requirement:** (Credit Account only) \$ \_\_\_\_\_

**Details of Directors / Proprietors / Partners:**

1. Name (First / Middle / Last): \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_
2. Name (First / Middle / Last): \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_
3. Name (First / Middle / Last): \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_

**TERMS & CONDITIONS OF TRADE ACCEPTANCE:**

The Customer acknowledges that they have read, understood and agreed to the Terms & Conditions of Trade (either attached or posted on www.glasscorp.co.nz)

Signed for and on behalf of the Customer (please print Customer Name clearly): \_\_\_\_\_

By (please print Name clearly): \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**GUARANTEE** (To be signed in the case of Company applications for a Credit Account only):

In consideration of Glasscorp Limited selling, or agreeing to sell, from time to time the goods to the customer named above (the "Customer") I/we the undersigned, hereby irrevocably and unconditionally guarantee to Glasscorp Limited the payment of all moneys and the performance of all obligations of the Customer to Glasscorp Limited from time to time. I/We acknowledge and agree that this guarantee shall be a continuing guarantee and shall not be released for any reason and that I/we will be bound under this guarantee as a principal debtor and principal obligor, and not as a surety only. I/We shall indemnify and save Glasscorp Limited harmless against any loss, damages, costs and expenses (including legal fees and disbursements on a solicitor and own client basis) suffered by Glasscorp Limited as a consequence of the Customer failing to pay the moneys or perform the obligations when due and otherwise in accordance with the terms and conditions, or as a consequence of my failing to perform any obligations when due under this guarantee.

**Signature of Guarantor:** \_\_\_\_\_

Full Name: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Signature of Witness:** \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

**Signature of Guarantor:** \_\_\_\_\_

Full Name: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Signature of Witness:** \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

## Glasscorp Limited – Terms & Conditions of Trade

### 1. Definitions

- 1.1 "Contract" means the terms and conditions contained herein, together with any Price, order, invoice or other document or amendments expressed to be supplemental to this Contract.
- 1.2 "GCL" means Glasscorp Limited (or otherwise referred to as the "Vendor"), its successors and assigns or any person acting on behalf of and with the authority of Glasscorp Limited.
- 1.3 "Customer" means the person/s, entities or any person acting on behalf of and with the authority of the Customer requesting GCL to provide the Goods as specified in any proposal, price, order, invoice or other documentation, and:
- if there is more than one Customer, is a reference to each Customer jointly and severally; and
  - if the Customer is a partnership, it shall bind each partner jointly and severally; and
  - if the Customer is a part of a Trust, shall be bound in their capacity as a trustee; and
  - includes the Customer's executors, administrators, successors and permitted assigns.
- 1.4 "Goods" means all Goods, or Services, supplied by GCL to the Customer supplied by GCL to the Customer at the Customer's request from time to time (where the context so permits the terms "Goods" or "Services" shall be interchangeable for the other).
- 1.5 "Cookies" means small files which are stored on a user's electronic device. They are designed to hold a modest amount of data (including PII) specific to a particular Customer and website and can be accessed either by the web server or the Customer's electronic device. If the Customer does not wish to allow Cookies to operate in the background when ordering from the website, then the Customer shall have the right to enable/disable the Cookies first by selecting the option to enable/disable provided on the website, prior to ordering Goods via the website.
- 1.6 "Price" means the Price payable (plus any Goods and Services Tax ("GST") where applicable) for the Goods as agreed between GCL and the Customer in accordance with clause 6 below.

### 2. Acceptance

- 2.1 The Customer is taken to have exclusively accepted and is immediately bound, jointly and severally, by these terms and conditions if the Customer places an order for or accepts delivery of any Goods.
- 2.2 In the event of any inconsistency between the terms and conditions of this Contract and any other prior document or schedule that the parties have entered into, the terms of this Contract shall prevail.
- 2.3 Any amendment to the terms and conditions contained in this Contract may only be amended in writing by the consent of both parties.
- 2.4 The Customer acknowledges that the supply of Goods on credit shall not take effect until the Customer has completed a Customer information form with GCL and it has been approved with a credit limit established for the account, if required.
- 2.5 In the event that the supply of Goods request exceeds the Customer's credit limit and/or the account exceeds the payment terms, GCL reserves the right to refuse acceptance for new orders or refuse delivery of the Services.
- 2.6 In the event that the Goods provided by GCL are the subject of an insurance claim that the Customer has made, then the Customer shall be responsible for the payment of any monies payable to the insurance company and agrees to honour their obligation for payment for such transactions invoiced by GCL and shall ensure payment is made by the due date irrespective of whether the insurance claim is successful.
- 2.7 Where GCL gives any advice, recommendation, information, assistance or service provided by GCL in relation to Goods supplied is given in good faith and is based on GCL's own knowledge and experience and shall be accepted without liability on the part of GCL.
- 2.8 Orders for Goods which are non-stocklist items shall not be binding until confirmed by GCL. Unless the Customer notifies GCL in writing that order numbers must be used for purchases, GCL accepts no liability in respect of, and the Customer will be bound by, unauthorised orders (i.e. orders without an order number made on the Customer's account. GCL may (but is not required to) accept cancellation or variations to an order of Goods on such terms as GCL may specify.
- 2.9 Electronic signatures shall be deemed to be accepted by either party providing that the parties have complied with Section 226 of the Contract and Commercial Law Act 2017 or any other applicable provisions of that Act or any Regulations referred to in that Act.
- 2.10 In the event that GCL is required to provide the Goods urgently, that may result in GCL to work outside normal business hours (including, but, not limited to working through lunch breaks, weekends and/or Public Holidays) or incur travel or accommodation costs, then GCL reserves the right to charge the Customer the additional costs unless otherwise agreed between GCL and the Customer.

### 3. Errors and Omissions

- 3.1 The Customer acknowledges and accepts that GCL shall, without prejudice, accept no liability in respect of any alleged or actual error(s) and/or omission(s):
- resulting from an inadvertent mistake made by GCL in the formation and/or administration of this Contract; and/or
  - contained in/omitted from any literature (hard copy and/or electronic) supplied by GCL in respect of the Goods.
- 3.2 In the event such an error and/or omission occurs in accordance with clause 3.1 and is not attributable to the negligence and/or wilful misconduct of GCL; the Customer shall not be entitled to treat this Contract as repudiated nor render it invalid.
- 3.3 Clerical errors or omissions, whether in computation or otherwise in the quotation, acknowledgement or invoice shall be subject to correction.

### 4. Authorised Representatives

- 4.1 The Customer acknowledges that GCL shall (for the duration of the Goods) liaise directly with one (1) authorised representative, and that once introduced as such to GCL, that person shall have the full authority of the Customer to order any Goods, and/or to request any variation thereto on the Customer's behalf. The Customer accepts that they will be solely liable to GCL for all additional costs incurred by GCL (including GCL's profit margin) in providing any Goods, or variation/s requested thereto by the Customer's duly authorised representative.
- 4.2 If the Customer's duly authorised representative as per clause 4.1 is to have only limited authority to act on the Customer's behalf, then the Customer must specifically and clearly advise GCL in writing of the parameters of the limited authority granted to their representative.
- 4.3 The Customer specifically acknowledges and accepts that they will be solely liable to GCL for all additional costs incurred by GCL (including GCL's profit margin) in providing any Goods, or variations requested by the Customer's duly authorised representative (subject always to the limitations imposed under clause 4.2 (if any).

### 5. Change in Control

- 5.1 The Customer shall give GCL not less than fourteen (14) days prior written notice of any proposed change of ownership of the Customer and/or any other change in the Customer's details (including but not limited to, changes in the Customer's name, address, contact details, change of directors, change of trustees, or business practice). The Customer shall be liable for any loss incurred by GCL as a result of the Customer's failure to comply with this clause.

### 6. Price and Payment

- 6.1 At GCL's sole discretion the Price shall be either:
- as indicated on invoices provided by GCL to the Customer in respect of Goods performed or Goods supplied; or
  - GCL's quoted Price (subject to clause 6.2) which shall be binding upon GCL provided that the Customer shall accept GCL's Price in writing within thirty (30) days.
- 6.2 GCL reserves the right to change the Price:
- if a variation to the Goods which are to be supplied is requested; or
  - if a variation to the Goods originally scheduled is requested; or
  - in the event of increases to GCL in the cost of labour or materials which are beyond GCL's control (including but, not limited to any variation as a result of fluctuations in currency exchange rates or increases to GCL in the cost of taxes, levies, freight or insurance charges, or delays in shipment, wholesale supply rates etc) which are beyond GCL's control.
- 6.3 Variations will be charged for on the basis of GCL's Price, and will be detailed in writing, and shown as variations on GCL's invoice. The Customer shall be required to respond to any variation submitted by GCL within ten (10) working days. Failure to do so will entitle GCL to add the cost of the variation to the Price. Payment for all variations must be made in full at the time of their completion.
- 6.4 At GCL's sole discretion a non-refundable deposit may be required.
- 6.5 Time for payment for the Goods being of the essence, the Price will be payable by the Customer on the date/s determined by GCL, which may be:
- on delivery of the Goods; or
  - the date specified on any invoice or other form as being the date for payment; or
  - for certain approved Customers, due twenty (20) days following the end of the month in which an invoice is sent to the Customer's address or address for notices; or
  - failing any notice to the contrary, the date which is seven (7) days following the date of any invoice given to the Customer by GCL; or
  - immediately payable at the time the Customer places an order for any non-stock list item or bespoke Goods that GCL have to pay to any third party supplier.
- 6.6 Payment may be made by electronic/on-line banking, EFTPOS, credit card (a surcharge per transaction may apply) or by any other method as agreed to between the Customer and GCL.
- 6.7 GCL may in its discretion allocate any payment received from the Customer towards any invoice that GCL determines and may do so at the time of receipt or at any time afterwards. On any default by the Customer GCL may re-allocate any payments previously received and allocated. In the absence of any payment allocation by GCL, payment will be deemed to be allocated in such manner as preserves the maximum value of GCL's Purchase Money Security Interest (as defined in the PPSA) in the Goods.
- 6.8 The Customer shall not be entitled to set off against, or deduct from the Price, any sums owed or claimed to be owed to the Customer by GCL nor to withhold payment of any invoice because part of that invoice is in dispute.
- 6.9 Unless otherwise stated the Price does not include GST. In addition to the Price, the Customer must pay to GCL an amount equal to any GST GCL must pay for any supply by GCL under this or any other agreement for the sale of the Goods. The Customer must pay GST, without deduction or set off of any other amounts, at the same time and on the same basis as the Customer pays the Price. In addition, the Customer must pay any other taxes and duties that may be applicable in addition to the Price except where they are expressly included in the Price.

### 7. Delivery of the Goods

- 7.1 At GCL's sole discretion, delivery of the Goods shall take place when the Goods are supplied to the Customer at the Customer's nominated address, even if the Customer is not present at the address.
- 7.2 At GCL's sole discretion the cost of delivery is included in the price.
- 7.3 Delivery of the Goods to a third party nominated by the Customer is deemed to be delivery to the Customer for the purposes of this Contract.
- 7.4 GCL may deliver the Goods by separate instalments. Each separate instalment shall be invoiced and paid in accordance with the provisions in these terms and conditions.
- 7.5 Any time specified by GCL for delivery of the Goods is an estimate only and GCL will not be liable for any loss or damage incurred by the Customer as a result of delivery being delayed for any reason. However, both parties agree that they shall make every endeavour to enable the Goods to be supplied at the time and place as was arranged between both parties. In the event that GCL is unable to supply the Goods as agreed solely due to any action or inaction of the Customer, then GCL shall be entitled to charge a reasonable fee for re-supplying the Goods at a later time and date, and/or for storage of the Goods.

### 8. Dimensions, Plans and Specifications

- 8.1 GCL shall be entitled to rely on the accuracy of any plans, specifications and other information provided by the Customer. The Customer acknowledges and agrees that in the event that any of this information provided by the Customer is inaccurate, GCL accepts no responsibility for any loss, damages, or costs however resulting from these inaccurate plans, specifications or other information.
- 8.2 Where the Customer is to supply GCL with any design specifications (including, but not limited to CAD drawings) the Customer shall be responsible for providing accurate data. GCL shall not be liable whatsoever for any errors in the Goods that are caused by incorrect or inaccurate data being supplied by the Customer.
- 8.3 In the event the Customer gives information relating to measurements and quantities of Goods required in completing the Goods, it is the Customer's responsibility to verify the accuracy of the measurements and quantities, before the Customer or GCL places an order based on these measurements and quantities. GCL accepts no responsibility for any loss, damages, or costs however resulting from the Customer's failure to comply with this clause.

### 9. Access

- 9.1 The Customer shall ensure that GCL has clear and free access to the delivery address at all times to enable them to undertake the Goods. GCL shall not be liable for any loss or damage to the delivery address (including, without limitation, damage to pathways, trees, plants, trees, shrubs, driveways and concreted or paved or grassed areas) unless due to the negligence of GCL.

Please initial here: \_\_\_\_\_

## Glasscorp Limited – Terms & Conditions of Trade

- 9.2 It is the responsibility of the Customer to ensure that access is suitable to accept the weight of laden trucks, front end loaders or other earth moving equipment as may be deemed necessary by GCL. The Customer agrees to indemnify GCL against all costs incurred by GCL in recovering such vehicles in the event they become bogged or otherwise immovable.
- 10. Risk**
- 10.1 If GCL retains ownership of the Goods under clause 14 then where GCL is supplying Goods only, all risk for the Goods shall immediately pass to the Customer on delivery and the Customer must insure the Goods on or before delivery. Delivery of the Goods shall be deemed to have taken place immediately at the time that the Goods are delivered by GCL or GCL's nominated carrier to the Customer's nominated delivery address (even if the Customer is not present at the address).
- 10.2 Notwithstanding the provisions of clause 10.1 if the Customer specifically requests GCL to leave Goods outside GCL's premises for collection or to deliver the Goods to an unattended location then such Goods shall always be left at sole risk of the Customer and it shall be the Customer's responsibility to ensure the Goods are insured adequately or at all. In the event that such Goods are lost, damaged or destroyed then replacement of the Goods shall be at the Customer's expense.
- 10.3 Extreme instances of weather, temperature or forecast weather, may cause delay to GCL being able to deliver the Goods. GCL accepts no losses, damages or costs as a result of this instance.
- 10.4 The Customer acknowledges that Goods supplied may exhibit variations in texture, shade, tone, colour, surface, finish and may fade or change colour over time. Whilst GCL will make every effort to match batches of product supplied to minimise such variations, GCL will not be held liable in any way whatsoever, should such variations occur.
- 10.5 The Customer acknowledges that all descriptive specifications, illustrations, dimensions and weights stated in GCL's or the manufacturers fact sheets, price lists or advertising material are approximate only and are given by way of identification only. The Customer shall not be entitled to rely on such information, and any use does not constitute a sale by description and does not form part of the contract, unless expressly stated as such in writing by GCL.
- 10.6 Where GCL has effected delivery, all risk passes to the Customer as per clause 10.1 and the Customer claims the Goods have been stolen, it shall be the Customer's responsibility to contact the police, and shall not excuse the Customer from fulfilling their financial obligations under this Contract.
- 11. On-line Ordering**
- 11.1 The Customer acknowledges and agrees that:
- (a) GCL does not guarantee the website's performance; and
- (b) display on the website does not guarantee the availability of any particular Goods; therefore, all orders placed through the website shall be subject to confirmation of acceptance by GCL; and
- (c) on-line ordering may be unavailable from time to time for regularly scheduled maintenance and/or upgrades; and
- (d) there are inherent hazards in electronic distribution, and as such GCL cannot warrant against delays or errors in transmitting data between the Customer and GCL including orders, and you agree that to the maximum extent permitted by law, GCL will not be liable for any losses which the Customer suffers as a result of online ordering not being available or for delays or errors in transmitting orders; and
- (e) when making a transaction through the website, the Customer's information will pass through a secure server using SSL (secure sockets layer) encryption technology. The encryption process ensures that the Customer's information cannot be read by or altered by outside influences; and
- (f) if the Customer is not the cardholder for any credit card being used to pay for the Goods, GCL shall be entitled to reasonably assume that the Customer has received permission from the cardholder for use of the credit card for the transaction.
- 11.2 GCL reserves the right to terminate the Customer's order if it learns that you have provided false or misleading information, interfered with other users or the administration of GCL's business, or violated these terms and conditions.
- 12. Insurance**
- 12.1 GCL shall have public liability insurance of at least five (5) million dollars, it is the Customer's responsibility to ensure that they are similarly insured.
- 13. Compliance With Laws**
- 13.1 The Customer and GCL shall comply with the provisions of all statutes, regulations and bylaws of government, local and other public authorities that may be applicable to the Goods including any relating Worksafe health and safety laws or any other relevant safety standards or legislation pertaining to the Goods.
- 13.2 The Customer shall obtain (at the expense of the Customer) any building consent and resource consent and any other licenses and approvals that may be required for the Goods. GCL will require confirmation that all consents and approvals have been obtained by the Customer prior to the commencement of the Services. In the event that any required consents are only obtained following commencement of the Goods, any additional cost incurred due to any changes to the original plans and specifications provided by the Customer shall be charged as a variation, in accordance with clause 6.2.
- 13.3 Notwithstanding clause 13.1 and pursuant to the Health & Safety at Work Act 2015 (the "HSW Act") GCL agrees at all times to comply with sections 28 and 34 of the "HSW Act" with meeting their obligations for health and safety laws in the workplace regardless of whether they may be the party in control of the Worksite or where they may be acting as a sub-contractor for the Customer who has engaged a third party namely GCL.
- 14. Title**
- 14.1 GCL and the Customer agree that ownership of the Goods shall not pass until:
- (a) the Customer has paid GCL all amounts owing to GCL; and
- (b) the Customer has met all of its other obligations to GCL.
- 14.2 Receipt by GCL of any form of payment other than cash shall not be deemed to be payment until that form of payment has been honoured, cleared or recognised.
- 14.3 It is further agreed that:
- (a) until ownership of the Goods passes to the Customer in accordance with clause 14.1 that the Customer is only a bailee of the Goods and unless the Goods have become fixtures must return the Goods to GCL on request; and
- (b) the Customer holds the benefit of the Customer's insurance of the Goods on trust for GCL and must pay to GCL the proceeds of any insurance in the event of the Goods being lost, damaged or destroyed; and
- (c) the production of these terms and conditions by GCL shall be sufficient evidence of GCL's rights to receive the insurance proceeds direct from the insurer without the need for any person dealing with GCL to make further enquiries; and
- (d) the Customer must not sell, dispose, or otherwise part with possession of the Goods other than in the ordinary course of business and for market value. If the Customer sells, disposes or parts with possession of the Goods then the Customer must hold the proceeds of any such act on trust for GCL and must pay or deliver the proceeds to GCL on demand; and
- (e) the Customer should not convert or process the Goods or intermix them with other goods but if the Customer does so then the Customer holds the resulting product on trust for the benefit of GCL and must sell, dispose of or return the resulting product to GCL as it so directs; and
- (f) unless the Goods have become fixtures the Customer irrevocably authorises GCL to enter any premises where GCL believes the Goods are kept and recover possession of the Goods; and
- (g) GCL may recover possession of any Goods in transit whether or not delivery has occurred; and
- (h) the Customer shall not charge or grant an encumbrance over the Goods nor grant nor otherwise give away any interest in the Goods while they remain the property of GCL; and
- (i) GCL may commence proceedings to recover the Price of the Goods sold notwithstanding that ownership of the Goods has not passed to the Customer.
- 15. Personal Property Securities Act 1999 ("PPSA")**
- 15.1 Upon assenting to these terms and conditions in writing the Customer acknowledges and agrees that:
- (a) these terms and conditions constitute a security agreement for the purposes of the PPSA; and
- (b) a security interest is taken in all present or after acquired Goods and/or collateral (account) – being a monetary obligation of the Customer to GCL for Goods that have previously been supplied and that will be supplied in the future by GCL to the Customer.
- 15.2 The Customer hereby acknowledges that these Terms and Conditions of Trade constitute a security agreement which creates a security interest in favour of the Vendor:
- (a) for all Goods previously supplied by the Vendor to the Customer (if any); and
- (b) for all of its present and after acquired Goods; and
- (c) for intellectual property arising out of or in connection with the Services.
- 15.3 The Customer agrees to grant a "Purchase Money Security Interest" to the Vendor in respect to all amounts owed by the Customer to the Vendor, as that term is defined in the PPSA.
- 15.4 Where Goods in respect of which title has not passed to the Customer are sold by the Customer in the ordinary course of business, the book debt created on the sale and the proceeds of sale when received shall be held by the Customer for the Vendor in terms of section 45 of the PPSA:
- (a) Where any proceeds of sale are placed in the Customer's bank account the funds in the Customer's bank account shall be deemed to be held on trust for the Vendor to the extent of proceeds of sale; and
- (b) Where any payments are made from the Customer's bank account otherwise than to GCL payment shall be deemed to have been made from all other funds in the Customer's bank account and not from funds held on trust for the Vendor; and
- (c) The trust obligation imposed by this clause and the Vendor's entitlements under the PPSA shall continue for so long as the Vendor is unpaid for all Goods supplied to the Customer.
- 15.5 The Customer undertakes to:
- (a) sign any further documents and/or provide any further information (such information to be complete, accurate and up-to-date in all respects) which GCL may reasonably require to register a financing statement or financing change statement on the Personal Property Securities Register; and
- (b) indemnify, and upon demand reimburse, GCL for all expenses incurred in registering a financing statement or financing change statement on the Personal Property Securities Register or releasing any Goods charged thereby; and
- (c) not register, or permit to be registered, a financing statement or a financing change statement in relation to the Goods and/or collateral (account) in favour of a third party without the prior written consent of GCL; and
- (d) immediately advise GCL of any material change in its business practices of selling Goods which would result in a change in the nature of proceeds derived from such sales.
- 15.6 GCL and the Customer agree that nothing in sections 114(1)(a), 133 and 134 of the PPSA shall apply to these terms and conditions.
- 15.7 If any of the Goods are incorporated in or used as material for other goods before payment is made ownership in the whole of the other goods shall be and remain with the Vendor until payment is made. The Vendor's Security Interest in the Goods shall continue in the terms of section 82 of the PPSA.
- 15.8 The Customer waives its rights as a debtor under sections 116, 120(2), 121, 125, 126, 127, 129, and 131 of the PPSA.
- 15.9 Unless otherwise agreed to in writing by GCL, the Customer waives its right to receive a verification statement in accordance with section 148 of the PPSA.
- 15.10 The Customer shall unconditionally ratify any actions taken by GCL under clauses 15.1 to 15.9.
- 16. Security and Charge**
- 16.1 In consideration of GCL agreeing to supply the Goods, the Customer charges all of its rights, title and interest (whether joint or several) in any land, realty or other assets capable of being charged, owned by the Customer either now or in the future, to secure the performance by the Customer of its obligations under these terms and conditions (including, but not limited to, the payment of any money).
- 16.2 The Customer indemnifies GCL from and against all GCL's costs and disbursements including legal costs on a solicitor and own Customer basis incurred in exercising GCL's rights under this clause.
- 16.3 The Customer irrevocably appoints GCL and each director of GCL as the Customer's true and lawful attorney/s to perform all necessary acts to give effect to the provisions of this clause 16 including, but not limited to, signing any document on the Customer's behalf.
- 17. Defects**
- 17.1 The Customer shall inspect the Goods on delivery and shall within seven (7) days of delivery (time being of the essence) notify GCL of any alleged defect, shortage in quantity, damage or failure to comply with the description or quote. The Customer shall afford GCL an opportunity to inspect the Goods within a reasonable time following delivery if the Customer believes the Goods are defective in any way. If the Customer shall fail to comply with these provisions the Goods shall be presumed to be free from any defect or damage. For defective Goods, which GCL has agreed in writing that the Customer is entitled to reject, GCL's liability is limited to either (at GCL's discretion) replacing the Goods or repairing the Goods.
- 17.2 Goods will not be accepted for return other than in accordance with 17.1 above,

Please initial here: \_\_\_\_\_

## Glasscorp Limited – Terms & Conditions of Trade

- and provided that:
- (a) GCL have agreed in writing to accept the return of the Goods; and
  - (b) the Goods are returned at the Customer's cost within fourteen (14) days of the delivery date; and
  - (c) GCL will not be liable for Goods which have not been stored or used in a proper manner.
- 18. Returns**
- 18.1 GCL has no obligation to accept the return of Goods for credit and specifically manufactured Goods will absolutely not be returned for credit whatsoever unless meeting criteria contained in clause 17.1.
- 18.2 GCL may (at its sole discretion) accept the return of Goods for credit but this may incur a handling fee of ten percent (10%) of the returned Goods plus any freight charges.
- 19. Warranties**
- 19.1 For Goods not manufactured by GCL, the warranty shall be the current warranty provided by the manufacturer of the Goods. GCL shall not be bound by nor be responsible for any term, condition, representation or warranty other than that which is given by the manufacturer of the Goods.
- 20. Consumer Guarantees Act 1993**
- 20.1 The Customer agrees that if they are acquiring Goods for the purposes of a business (as that term is defined in the CGA), to the extent permitted by law the provisions of the CGA will not apply to the supply of Goods by GCL to the Customer.
- 21. Intellectual Property**
- 21.1 Where GCL has designed, drawn, written plans or a schedule of Goods, or created any products for the Customer, then the copyright in all such designs, drawings, documents, plans, schedules and products shall remain vested in GCL, and shall only be used by the Customer at GCL's discretion. Under no circumstances may such designs, drawings and documents be used without the express written approval of GCL.
- 21.2 The Customer warrants that all designs, specifications or instructions given to GCL will not cause GCL to infringe any patent, registered design or trademark in the execution of the Customer's order and the Customer agrees to indemnify GCL against any action taken by a third party against GCL in respect of any such infringement.
- 21.3 The Customer agrees that GCL may (at no cost) use for the purposes of marketing or entry into any competition, any documents, designs, drawings, plans or products which GCL has created for the Customer.
- 22. Overdue Payments**
- 22.1 Interest on overdue invoices shall accrue daily from the date when payment becomes due, until the date of payment, at a rate of two and a half percent (2.5%) per calendar month (and at GCL's sole discretion such interest shall compound monthly at such a rate) after as well as before any judgment.
- 22.2 If the Customer owes GCL any money the Customer shall indemnify GCL from and against all costs and disbursements incurred by GCL in recovering the debt (including but not limited to internal administration fees, legal costs on a solicitor and own Customer basis, GCL's collection agency costs, and bank dishonour fees).
- 22.3 Further to any other rights or remedies GCL may have under this Contract, if a Customer has made payment to GCL, and the transaction is subsequently reversed, the Customer shall be liable for the amount of the reversed transaction, in addition to any further costs incurred by GCL under this clause 22, where it can be proven that such reversal is found to be illegal, fraudulent or in contravention to the Customer's obligations under this Contract.
- 22.4 Without prejudice to GCL's other remedies at law GCL shall be entitled to cancel all or any part of any order of the Customer which remains unfulfilled and all amounts owing to GCL shall, whether or not due for payment, become immediately payable if:
- (a) any money payable to GCL becomes overdue, or in GCL's opinion the Customer will be unable to make a payment when it falls due; or
  - (b) the Customer has exceeded any applicable credit limit provided by GCL; or
  - (c) the Customer becomes insolvent or bankrupt, convenes a meeting with its creditors or proposes or enters into an arrangement with creditors, or makes an assignment for the benefit of its creditors; or
  - (d) a receiver, manager, liquidator (provisional or otherwise) or similar person is appointed in respect of the Customer or any asset of the Customer.
- 23. Cancellation**
- 23.1 Without prejudice to any other rights or remedies GCL may have, if at any time the Customer is in breach of any obligation (including those relating to payment and/or failure to remedy any breach in respect of this Contract within ten (10) working days of receipt by the Customer of such notice(s) then GCL may suspend the Goods immediately. GCL will not be liable to the Customer for any loss or damage the Customer suffers because GCL has exercised its rights under this clause.
- 23.2 GCL may cancel any contract to which these terms and conditions apply or cancel delivery of Goods at any time before the Goods are commenced by giving written notice to the Customer. On giving such notice GCL shall repay to the Customer any sums paid in respect of the Price, less any amounts owing by the Customer to GCL for Goods already performed. GCL shall not be liable for any loss or damage whatsoever arising from such cancellation.
- 23.3 In the event that the Customer cancels the delivery of Goods the Customer shall be liable for any and all loss incurred (whether direct or indirect) by GCL as a direct result of the cancellation (including, but not limited to, any loss of profits).
- 23.4 Cancellation of orders for products made to the Customer's specifications, or for non-stocklist items, will definitely not be accepted once production has commenced, or an order has been placed.
- 24. Privacy Policy**
- 24.1 All emails, documents, images or other recorded information including Personally Identifiable Information (PII) as defined and referred to in clause 24.4 held or used by GCL is considered confidential. GCL acknowledges its obligation in relation to the handling, use, disclosure and processing of PII pursuant to the Privacy Act 2020 ("the Act") including Part II of the OECD Guidelines and as set out in Schedule 8 of the Act and any statutory requirements where relevant in a European Economic Area "EEA" then the EU Data Privacy Laws (including the General Data Protection Regulation "GDPR") (collectively, "EU Data Privacy Laws"). GCL acknowledges that in the event it becomes aware of any data breaches and/or disclosure of the Customers PII, held by GCL that may result in serious harm to the Customer, GCL will notify the Customer in accordance with the Act and/or the GDPR. Any release of such PII must be in accordance with the Act and the GDPR (where relevant) and must be approved by the Customer by written consent, unless subject to an operation of law.
- 24.2 Notwithstanding clause 24.1, privacy limitations will extend to GCL in respect of Cookies where transactions for purchases/orders transpire directly from GCL's website. GCL agrees to display reference to such Cookies and/or similar tracking technologies, such as pixels and web beacons (if applicable), such technology allows the collection the Customers Personal Information such as:
- (a) IP address, browser, email Customer type and other similar details;
  - (b) tracking website usage and traffic;
  - (c) reports which are available to GCL when GCL sends an email to the Customer; so GCL may collect and review that information (collectively "PII")
- 24.3 If the Customer consents to the Contractor's use of Cookies on the Contractor's website and later wish to withdraw that consent, the Customer may manage and control the Contractor's privacy controls via the Customer's web browser, including removing Cookies by deleting them from the browser history when exiting the site. The Customer authorises GCL or GCL's agent to:
- (a) access, collect, retain and use any information about the Customer;
  - (i) (including, name, address, D.O.B, occupation, driver's license details, electronic contact (e.g. email, Facebook or Twitter details), or next of kin and other contact information (where applicable), previous credit applications, credit history or any overdue fines balance information held by the Ministry of Justice) for the purpose of assessing the Customer's creditworthiness; or
  - (ii) for the purpose of marketing products and services to the Customer.
  - (b) disclose information about the Customer, whether collected by GCL from the Customer directly or obtained by GCL from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit reference, debt collection or notifying a default by the Customer.
- 24.5 Where the Customer is an individual the authorities under clause 24.4 are authorities or consents for the purposes of the Privacy Act 2020.
- 24.6 The Customer shall have the right to request GCL for a copy of the PII about the Customer retained by GCL and the right to request GCL to correct any incorrect PII about the Customer held by GCL.
- 25. Service of Notices**
- 25.1 Any written notice given under this Contract shall be deemed to have been given and received:
- (a) by handing the notice to the other party, in person; or
  - (b) by leaving it at the address of the other party as stated in this Contract; or
  - (c) by sending it by registered post to the address of the other party as stated in this Contract; or
  - (d) if sent by email to the other party's last known email address.
- 25.2 Any notice that is posted shall be deemed to have been served, unless the contrary is shown, at the time when by the ordinary course of post, the notice would have been delivered.
- 26. Trusts**
- 26.1 If the Customer at any time upon or subsequent to entering into the Contract is acting in the capacity of trustee of any trust ("Trust") then whether or not GCL may have notice of the Trust, the Customer covenants with GCL as follows:
- (a) the Contract extends to all rights of indemnity which the Customer now or subsequently may have against the Trust and the trust fund; and
  - (b) the Customer has full and complete power and authority under the Trust to enter into the Contract and the provisions of the Trust do not purport to exclude or take away the right of indemnity of the Customer against the Trust or the trust fund. The Customer will not release the right of indemnity or commit any breach of trust or be a party to any other action which might prejudice that right of indemnity; and
  - (c) the Customer will not without consent in writing of GCL (GCL will not unreasonably withhold consent), cause, permit, or suffer to happen any of the following events:
    - (i) the removal, replacement or retirement of the Customer as trustee of the Trust; or
    - (ii) any alteration to or variation of the terms of the Trust; or
    - (iii) any advancement or distribution of capital of the Trust; or
    - (iv) any resettlement of the trust property.
- 27. General**
- 27.1 Any dispute or difference arising as to the interpretation of these terms and conditions or as to any matter arising hereunder, shall be submitted to, and settled by, either adjudication in accordance with the Construction Contracts Act 2002 and/or by arbitration in accordance with the Arbitration Act 1996 or its replacement(s).
- 27.2 The failure by either party to enforce any provision of these terms and conditions shall not be treated as a waiver of that provision, nor shall it affect that party's right to subsequently enforce that provision. If any provision of these terms and conditions shall be invalid, void, illegal or unenforceable the validity, existence, legality and enforceability of the remaining provisions shall not be affected, prejudiced or impaired.
- 27.3 These terms and conditions and any contract to which they apply shall be governed by the laws of New Zealand and are subject to the jurisdiction of the Auckland courts of New Zealand.
- 27.4 GCL shall be under no liability whatsoever to the Customer for any indirect and/or consequential loss and/or expense (including loss of profit) suffered by the Customer arising out of a breach by GCL of these terms and conditions (alternatively GCL's liability shall be limited to damages which under no circumstances shall exceed the Price of the Goods).
- 27.5 GCL may licence and/or assign all or any part of its rights and/or obligations under this Contract without the Customer's consent.
- 27.6 The Customer cannot licence or assign without the written approval of GCL.
- 27.7 GCL may elect to subcontract out any part of the Goods but shall not be relieved from any liability or obligation under this Contract by so doing. Furthermore, the Customer agrees and understands that they have no authority to give any instruction to any of GCL's sub-contractors without the authority of GCL.
- 27.8 The Customer agrees that GCL may amend their general terms and conditions for subsequent future contracts with the Customer by disclosing such to the Customer in writing. These changes shall be deemed to take effect from the date on which the Customer accepts such changes, or otherwise at such time as the Customer makes a further request for GCL to provide Goods to the Customer.
- 27.9 Neither party shall be liable for any default due to any act of God, war, terrorism, pandemic, strike, lock-out, industrial action, fire, flood, storm or other event beyond the reasonable control of either party (referred as Force-Majeure).
- 27.10 Both parties warrant that they have the power to enter into this Contract and have obtained all necessary authorisations to allow them to do so, they are not insolvent and that this Contract creates binding and valid legal obligations on them.

Please initial here: \_\_\_\_\_